

Trustees & Clerk  
(513) 722-3400

Zoning  
(513) 722-3400

Service Department  
(513) 722-4600



[www.goshen-oh.gov](http://www.goshen-oh.gov)

Police  
(513) 722-3200

Fire & E.M.S.  
(513) 722-3473  
or  
(513) 722-3500

**Special Meeting – Goshen Township  
Board of Trustees  
Wednesday, February 12, 2014  
4:00 PM**

**Meeting Minutes**

**Opening**

Invocation

Pledge of Allegiance

Roll Call

Honorable Lisa Allen

Board of Trustees

Honorable Cheryl Allgeyer

Trustee Claire Corcoran called the meeting to order at 4:00 PM. Trustee Lisa Allen led in prayer. The Pledge was recited and roll was taken.

Trustee Lisa Allen - Present

Trustee Claire Corcoran - Present

Trustee Lois Swift - Present

In Attendance: Fiscal Officer Cheryl Allgeyer, Administrator Ray Snyder,  
Fire /EMS Chief Steve Pegram, Service Director Bob Seyfried

**Adoption of Agenda**

**55-2014** Trustee Allen motioned to adopt the Agenda. Trustee Swift seconds the motion; motion carries.

Trustee Allen - Yes

Trustee Corcoran – Yes

Trustee Swift - Yes

**New Business**

Discussion of 2014 Township Budget

General Fund

Administrator Snyder presented to the Board of Trustees Budget Proposal #2. Administrator Snyder eliminated \$11,000.00 in the General Fund under Unemployment Compensation, upon verification with the Ohio Department of Jobs and Family Services that the unemployment for Ms. Donahoe has been exhausted but that they could not verify if an extension will be filed.

Administrator Snyder upon previous request split \$400.00 which was originally listed in the General Fund in Other Salaries between the General, Service, Police and Fire funds equally.

Jim Constable asked why the Social Security increased in the General Fund. Trustee Allen stated that Trustee Swift and Fiscal Officer Allgeyer both elected to continue contributions to Social Security and not to contribute to Ohio Public Employee Retirement. Jim Constable asked if 100% of possible Medical/Hospitalization exposure should be budgeted. Administrator Snyder stated that since it was possible for the Township to pay out the full exposure amount in 2014 the budget should reflect the full amount. Jim Constable asked if an amount could be budgeted for Clean-Up Day or for park maintenance. Trustee Corcoran stated that elected officials volunteer their time for these projects instead.

#### Building Fund

Trustee Corcoran asked why \$3,000.00 was budgeted for computer upgrades. Chief Pegram stated that many Township computers are still on Windows XP and will run into a compatibility issue in the near future.

#### Zoning Department

Administrator Snyder stated that the Zoning Fund Salary expense would increase to \$33,530.47 should the current Zoning inspector be reinstated to 5 work days per week versus \$21,760.00 for the current 3 day work week. The cost of benefits was not included in this salary expense increase.

#### Police Department

Trustee Corcoran asked that each line item been defined for the next budget meeting.

Jeff Corcoran asked if part time employees could be hired within the Police Department to cover hours needed. Administrator Snyder stated that new hire employees must go through a testing process upon employment and it would be an upfront cost to the Township and that part time employees can only work up to 30 hours per week. As Lead Trustee, Trustee Allen stated she would like to meet with Administrator Snyder to discuss Police budget.

Jeff Corcoran asked if the revenue for the School Resource Officer was accounted for. Administrator Snyder stated the revenue was reported in Other Revenue Resources.

#### Service Department

Per Board of Trustees previous request, individual line items were labeled "Salt".

#### Fire/EMS

Chief Pegram presented to the Board of Trustees Budget Proposal #2. Chief Pegram stated that several line items were changed compared to Proposal #1 when these line items were compared to the actual spent in 2013. Chief Pegram stated that after further discussion he reduced the amount budgeted for the first payment towards a new ambulance should the purchase be approved by the Board. Chief Pegram stated that he has had discussions with the Fire Union and that they are in agreement that Capital projects should be completed in 2014. During these discussions the Union agreed if the Township moved forward with the Capital projects they are in

agreement with the current staffing of 5 people per shift. Should the Capital projects not be approved for 2014, the Union will want the staffing to increase to 7 per shift.

Jeff Corcoran asked if part time employees could be hired within the Fire Department to cover hours needed. Chief Pegram stated that specific part time hours must be guaranteed.

#### Additional Comments

Trustee Corcoran asked for further detail on each line item within each fund and that each Department Manager to find specific cost for each expense to produce a more cost effective budget. Trustee Corcoran asked that each department evaluate their staffing needs.

**56-2014** Trustee Allen motioned to set the next Special Meeting regarding the 2014 Budget for Wednesday February 19, 2014 at 4:00 PM. Trustee Swift seconds the motion; motion carries.

Trustee Allen - Yes

Trustee Corcoran – Yes

Trustee Swift - Yes

#### **Adjournment**

**57-2014** Trustee Allen motioned to adjourn the Special Meeting of the Board of Trustees at 5:16 PM. Trustee Swift seconds the motion; motion carries.

Trustee Allen - Yes

Trustee Corcoran – Yes

Trustee Swift - Yes

Respectfully Submitted by:

  
Cheryl Allgeyer, Fiscal Officer

  
Goshen Township Trustee

CRA